

# CAIS Users Group Meeting Day 1

November 27, 2007 - Tuesday  
8:30 AM to 4:00 PM  
Great Basin Conference Room (1<sup>st</sup> Floor, Left Side)  
Nevada Support Facility  
North Las Vegas, NV

**Latest Revision Date:** November 13, 2007

**Type of meeting:** General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

**Attendees:** Site CAIS Administrators and Inspectors, CAIS Support Contractors, Program Managers and HQ Technical Monitor.

## Agenda

- |   |  |         |
|---|--|---------|
| 1. Greetings, Introduction and Logistics  | Dan Soper                                      | 8:30 AM |
| 2. Site Introductions   | Site Personnel                                 |         |
| 3. Site Presentations.. Status of condition assessment programs, implementation, questions, future needs. | All Sites, (approximately 15 minutes per site) |         |
| 4. Best Practices for New Users   | Dan Soper, Open Discussion                     |         |
| <b>BREAK</b>  |  |         |
| 5. CAIS & CostWorks Project Status  | Ruth Ann Smith                                 |         |
| 6. Headquarters News Items  | Gary Horn                                      |         |
| <b>LUNCH</b>  |  |         |
| 7. Facility Data Warehouse Demonstration (NTS)  | Barbara Spavin                                 |         |
| 8. NTS CAS Overview   | Billy Johnson, Marilyn Overman                 |         |
| <b>BREAK</b>  |  |         |
| 9. CAIS Website   | Ken Rowe, Ruth Ann Smith, Open Discussion      |         |
| 10. CAIS Status   | Ken Rowe                                       |         |
| 11. CAIS Enhancements   | Ken Rowe, Ruth Ann Smith, Open Discussion      |         |
| 12. CAIS Documentation  | Ruth Ann Smith                                 |         |

## Additional Information

**CostWorks Trainees - Nov. 27 – Full day CostWorks “hands on” training (Nevada Support Facility Computer Training Room 1<sup>st</sup> Floor) Training syllabus on the next page.**

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

# CAIS Users Group Meeting Day 1

November 27, 2007 - Tuesday  
8:30 AM to 4:00 PM  
Computer Training Room, 1<sup>st</sup> Floor  
Nevada Support Facility  
North Las Vegas, NV

Type of meeting: CostWorks Training Seminar Conducted by RS Means

Attendees: Limited to CostWorks Trainees

## Agenda

- |   |                      |         |
|---|----------------------|---------|
| 1. Introduction                                       | Ken Baker            | 8:30 AM |
| 2. DOE CostWorks History...Development & Future Plans | Ken Baker            |         |
| 3. RS Means Introduction                              | Gary Hoitt, RS Means |         |
| 4. Settings Screen                                    | Gary Hoitt, RS Means |         |
| <b>BREAK</b>  |                      |         |
| 5. Navigation   | Gary Hoitt           |         |
| 6. The CostList                                       | Gary Hoitt           |         |
| <b>LUNCH</b>  |                      |         |
| 7. Estimator Tool                                     | Gary Hoitt           |         |
| 8. Sustainment Calculator                             | Gary Hoitt           |         |
| <b>BREAK</b>  |                      |         |
| 9. Class Exercises                                    | Gary Hoitt           |         |

## Additional Information

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

# CAIS Users Group Meeting Day 2

November 28, 2007 - Wednesday  
8:30 AM to 4:00 PM  
Great Basin Conference Room (1<sup>st</sup> Floor, Left Side)  
Nevada Support Facility  
North Las Vegas, NV

**Type of meeting:** General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

**Attendees:** Site CAIS Administrators and Inspectors, CAIS Support Contractors, Program Managers and HQ Technical Monitor.

## Agenda

- |  |                                      |         |
|--|--------------------------------------|---------|
| 1. House Keeping Business  | Dan Soper                            | 8:30 AM |
| 2. CostWorks RPV Estimating Overview...Buildings                       | Gary Hoitt (RS Means)                |         |
| 3. CostWorks Enhancements  | Ken Baker, Open Discussion           |         |
| <b>BREAK</b>   |                                      |         |
| 4. Condition Assessments and Estimating OSF RPVs.                      | Jerry Bingham, INEL, Open Discussion |         |
| 5. CostWorks Estimating of OSF RPVs.                                   | Ken Baker, Gary Hoitt RS Means       |         |
| 6. 2008 Costing Trends; RS Means new modeling techniques               | Bob Gair, RS Means                   |         |
| <b>LUNCH</b>   |                                      |         |
| 7. WIPP CAS Overview   | David Black, WIPP                    |         |
| 8. Ad Hoc Reporting  | Ken Rowe                             |         |
| 9. Leftovers from Tuesday  | Dan Soper, Open Discussion           |         |
| 10. Training Needs/Mgmt. Briefings (CAIS Admin, Inspector & CostWorks) | Dan Soper, Open Discussion           |         |
| 11. Next CAIS Mtg. Plans: CAIS & FIMS combo.                           | Dan Soper, Open Discussion           |         |
| 12. User Group Management Issues                                       | Dan Soper, Open Discussion           |         |

## Additional Information

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

# CAIS Users Group Meeting Day 3

November 29, 2007 - Thursday  
8:30 AM to 12:00 Noon  
Great Basin Conference Room (1<sup>st</sup> Floor, Left Side)  
Nevada Support Facility  
North Las Vegas, NV

**Type of meeting:** General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

**Attendees:** Site CAIS Administrators and Inspectors, CAIS Support Contractors, Program Managers and HQ Technical Monitor.

## Agenda

- |  |                            |         |
|--|----------------------------|---------|
| 1. House Keeping Business                                      | Dan Soper                  | 8:30 AM |
| 2. CostWorks imports to CAIS                                   | Ken Rowe                   |         |
| 3. Sustainment Calculator Demo                                 | Gary Hoitt, RS Means       |         |
| 4. Sustainment Calculator Portfolio Module Overview            | Ken Baker                  |         |
| 5. Sustainment Portfolio Module Design & Implementation Issues | Ken Baker, Open Discussion |         |
| 6. Sustainment Cost Estimating... Graded Approach              | Ken Baker, Open Discussion |         |

### Adjourn

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