

Condition Assessment Group Meeting



October 21, 2008 - Tuesday
 8:30 AM to 4:00 PM
 Great Basin Conference Room (1st Floor,
 Left Side) Nevada Support Facility
 North Las Vegas, NV

**Day 1
 Welcome!**

Latest Revision Date: September 24, 2008

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1. Check-In	Receive meeting handouts – Steve Patterson	8:00 AM to 8:30 AM
2. Greeting, Introduction and Logistics	Steve Patterson	8:30 AM
3. Site Introductions	Site Representatives	All sites
4. Sites status of condition assessment programs, implementation, questions, future needs.	All Sites, (approximately 15 minutes per site)	Site Presentations
BREAK		
5. Sites status of condition assessment programs, implementation, questions, future needs.	All Sites, (approximately 15 minutes per site)	Site Presentations
6. Headquarters News Items	Gary Horn	DOE/MA-50
7. NNSA News Items	Ann Walls	NNSA/NA-52
LUNCH		
8. CAIS & CostWorks Project Status	Ruth Ann Smith	EES
9. Using GPS technology when performing OSF inspections	John Horsley	INLBEA
11. What is Deferred Maintenance and why should we report it accurately?	Debbie Etheredge, Open Discussion	SRS
BREAK		
12. CAS Home Page – Redesigns needed for the Public site and CAIS	Ken Rowe	EES
13. Follow-up question and answer period for the day's topics	Steve Patterson, Open Discussion	All sites

Additional Information:

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

Condition Assessment Group Meeting



October 22, 2008 - Wednesday

8:30 AM to 4:00 PM

Great Basin Conference Room (1st Floor,
Left Side) Nevada Support Facility
North Las Vegas, NV

Day 2

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1. House Keeping Business	Steve Patterson	8:30 AM
2. How do you report DM for Roads?	Debbie Etheredge, Open Discussion	SRS
3. CAIS Status/Enhancements	Ken Rowe	EES
4. CAS Inspections of Shutdown and Standby Buildings - Best Practices	Ken Rowe – Facilitator	Open Discussion – All Sites
5. Sustainment Model Based Facility Inspection Routine	Ed Lee	ORNL
BREAK		
6. CostWorks Status/Enhancements	Ken Baker, Open Discussion	EES
7. CostWorks Presentation	Steve Patterson	Pantex
LUNCH		
8. TBD	Bob Gair	RS Means
9. OSF's – CAIS data entry	Steve Patterson / Ken Rowe – Facilitators	Open Discussion – All Sites
BREAK		
10. OSF's – Scheduling and Inspecting	Steve Patterson / Ken Rowe – Facilitators	Open Discussion – All Sites
11. Training Needs/Mgmt. Briefings (CAIS Admin, Inspector & CostWorks)	Steve Patterson, Open Discussion	All sites
12. Follow-up question and answer period for the days topics	Steve Patterson, Open Discussion	All sites

Additional Information:

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Condition Assessment Group Meeting



October 23, 2008 - Thursday
 8:30 AM to 4:30 PM
 Great Basin Conference Room (1st Floor,
 Left Side) Nevada Support Facility
 North Las Vegas, NV

Day 3

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1. House Keeping Business	Steve Patterson	8:30 AM
2. Using FIMS data fields in CAIS – are they needed? Can they be linked?	Steve Patterson / Ken Rowe – Facilitators	Open Discussion – All Sites
3. Green Costs Update	Bob Gair / Ken Rowe	RS Means, EES
4. How do you record a reinspection of an existing IU?	Debbie Etheredge	SRS
BREAK		
5. Mini Project Enhancement to CAIS	Ken Rowe / Gene Buck	EES, LANL
6. Establishing and Documenting Design Life	Steve Patterson / Debbie Etheredge – Facilitators	All sites
LUNCH		
7. CAIS data entry and routine CAIS data validation well checks	Steve Patterson	Pantex
8. Develop CAS inspection training for DOE	Ken Rowe / Ruth Ann Smith	EES
BREAK		
9. House Keeping Business	Steve Patterson	Site Presentation
10. User Group Charter amendments	Steve Patterson, Open Discussion	All sites
11. Plan for next CAIS/CostWorks User Group meeting	Steve Patterson, Open Discussion	All sites

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