



# Condition Assessment Group Meeting

October 19, 2010 - Tuesday  
 8:30 AM to 4:00 PM  
 Great Basin Conference Room (1<sup>st</sup> Floor,  
 Left Side) Nevada Support Facility  
 North Las Vegas, NV

**Day 1  
 Welcome!**

**Latest Revision Date:** September 28, 2010 Rev10

**Type of meeting:** The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

**Attendees:** Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

## Agenda

|  |  |  |
|--|--|--|
| 1. Check-In  | Receive meeting handouts –<br>Steve Patterson  | 8:00 AM to 8:30 AM                       |
| 2. Greeting, Introduction and Logistics  | Steve Patterson                                | 8:30 AM                                  |
| 3. Attendee Introductions  | All  |  |
| 4. Sites status of condition assessment programs, implementation, questions, future needs. | All Sites, (approximately 15 minutes per site) | Site Presentations                       |
| <b>BREAK</b>   |  |  |
| 5. Headquarters News Items   | Gary Horn                                      | DOE/MA-50 (OECM)                         |
| 6. National Nuclear Security Administration Overview                                       | Dino Herrera                                   | NNSA, DOE Headquarters                   |
| 7. CAIS & CostWorks Project Status   | Ruth Ann Smith                                 | EES                                      |
| <b>LUNCH</b>   |  |  |
| 8. CAIS Cost adders – Best Practices   | Ken Rowe – Facilitator                         | Open Discussion – All Sites              |
| 9. DM Reporting Guidelines for Leased Properties   | Gary Horn                                      | DOE/MA-50 (OECM)                         |
| <b>BREAK</b>   |  |  |
| 10. CAS Inspection – Best Practices  | Ken Rowe / Steve Patterson – Facilitators      | Open Discussion – All Sites              |
| 11. Follow-up question and answer period for the day's topics                              | Steve Patterson                                | Open Discussion – All Sites<br>All sites |

### Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.



# Condition Assessment Group Meeting

October 20, 2010 - Wednesday

8:30 AM to 4:00 PM

Great Basin Conference Room (1<sup>st</sup> Floor,  
Left Side) Nevada Support Facility  
North Las Vegas, NV

## Day 2

**Type of meeting:** The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

**Attendees:** Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

## Agenda

|   |  |                             |
|---|--|-----------------------------|
| 1. House Keeping Business   | Steve Patterson  | 8:30 AM                     |
| 2. Synopsis of recent CAS inspection training offered to sites                        | Paul Reynolds  | LLNL                        |
| 3. "If my condition assessment program gets audited, what documentation will I need"? | Debbie Etheredge (EM, Savannah River Site) – Facilitator | Open Discussion – All Sites |
| 4. CAIS data as Source Documentation for FIMS   | Ken Rowe / Steve Patterson – Facilitators                | Open Discussion – All Sites |

### BREAK

|                                 |          |     |
|---------------------------------|----------|-----|
| 5. Re-Costing the CAIS Database | Ken Rowe | EES |
| 6. CAIS Status / Enhancements   | Ken Rowe | EES |

### LUNCH

|  |                                      |              |
|--|--------------------------------------|--------------|
| 7. CostWorks Status / Enhancements               | Ken Rowe                             | EES          |
| 8. CostWorks Portfolio Model Subcommittee report | Larry Bridges, Committee Chairperson | NNSA / NA-52 |

### BREAK

|  |                               |                             |
|--|-------------------------------|-----------------------------|
| 9. Sustainability - What does it mean for CAIS               | Steve Patterson – Facilitator | Open Discussion – All Sites |
| 10. OSF's – Sites share best practices                       | Steve Patterson – Facilitator | Open Discussion – All Sites |
| 11. Follow-up question and answer period for the days topics | Steve Patterson               | Open Discussion – All Sites |

### Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.



# Condition Assessment Group Meeting

October 21, 2010 - Thursday

8:30 AM to 4:00 PM

Great Basin Conference Room (1<sup>st</sup> Floor,  
Left Side) Nevada Support Facility  
North Las Vegas, NV

Day 3

**Type of meeting:** The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

**Attendees:** Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

## Agenda

|              |  |                               |                             |
|--------------|--|-------------------------------|-----------------------------|
| 1.           | House Keeping Business   | Steve Patterson               | 8:30 AM                     |
| 2.           | Completing DM IU's – Key things and data fields to keep in mind          | Steve Patterson – Facilitator | Open Discussion – All Sites |
| 3.           | CAS Home Page – Redesigns needed for the Public site and CAIS            | Ken Rowe                      | EES                         |
| <b>BREAK</b> |  |                               |                             |
| 4.           | Develop CAS inspection training for DOE                                  | Ken Rowe / Ruth Ann Smith     | EES                         |
| 5.           | House Keeping Business. Meeting critique sheets.                         | Steve Patterson               |                             |
| <b>LUNCH</b> |  |                               |                             |
| 6.           | Interfaces: Demystifying How FIMS Updates CAIS and How CAIS Updates FIMS | Ken Rowe                      | EES                         |
| <b>BREAK</b> |  |                               |                             |
| 7.           | Training Needs/Mgmt. Briefings (CAIS Admin, Inspector & CostWorks)       | Ken Rowe / Ruth Ann Smith     | EES                         |
| 8.           | Follow-up question and answer period for the days topics                 | Steve Patterson               | Open Discussion – All Sites |
| 9.           | Meeting close-out and final comments                                     | Steve Patterson               | All Sites                   |

## Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.