



Condition Assessment Group Meeting

October 24, 2011 - Monday
 8:30 AM to 4:00 PM
 Great Basin Conference Room (1st Floor,
 Left Side) Nevada Support Facility
 North Las Vegas, NV

**Day 1
 Welcome!**

Latest Revision Date: October 19, 2011 Rev21

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1. Check-In	Receive meeting handouts – Steve Patterson	8:00 AM to 8:30 AM
2. Greeting, Introduction and Logistics	Steve Patterson	8:30 AM
3. Attendee Introductions	All	
4. Sites status of condition assessment programs, implementation, questions, future needs.	All Sites, (approximately 15 minutes per site)	Site Presentations
BREAK		
5. Headquarters News Items	Gary Horn	DOE/MA-50 (OECM)
6. The importance of maintaining your sites Inspection Date at the IU level and Last Inspection Date at the asset level	Steve Patterson	Open Discussion – All Sites
7. National Nuclear Security Administration Overview	Dino Herrera (10:30 am – 11:30 am)	NNSA, DOE Headquarters
LUNCH		
8. Program Information Briefing	Jeff Underwood	NNSA, DOE Headquarters
9. How CAS/CAIS comply with DOE 430.1B	Ken Rowe / Steve Patterson – Facilitators	Open Discussion – All Sites
BREAK		
10. CAIS & CostWorks Project Status	Ruth Ann Smith	EES
11. Follow-up question and answer period for the day's topics	Steve Patterson	Open Discussion – All Sites All sites

Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.



Condition Assessment Group Meeting

October 25, 2011 - Tuesday

8:30 AM to 4:00 PM

Great Basin Conference Room (1st Floor,
Left Side) Nevada Support Facility
North Las Vegas, NV

Day 2

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1. House Keeping Business	Steve Patterson	8:30 AM
2. Extending the Design Life of Mechanical Systems by Performing Optimal Preventive Maintenance	Mark Zulim	LLNL Site Office
3. Energy Independence and Security Act (E.I.S.A.) audits and High Performance and Sustainable Building (HPSB) assessments	Charlie Sexton	Y-12, Nuclear Security Complex
4. CAS Inspection – Best Practices	Ken Rowe / Steve Patterson – Facilitators	Open Discussion – All Sites
BREAK		
5. CAS Graded Approach (used at Sandia)	Jack Minzer / Janelle Armijo-Sanchez	Sandia Nat'l Lab / Sandia Site Office
6. CAIS Status / Enhancements	Ken Rowe	EES
LUNCH		
7. CostWorks Status / Enhancements	Ken Rowe	EES
8. CostWorks Portfolio Model Sub-committee report	Steve Patterson for Larry Bridges, Committee Chairperson	
BREAK		
9. When archiving FIMS assets what effect does it have on CAIS data?	Ken Rowe / Steve Patterson – Facilitators	Open Discussion – All Sites
10. CAIS Cost adders – Best Practices	Ken Rowe – Facilitator	Open Discussion – All Sites
11. Follow-up question and answer period for the days topics	Steve Patterson	Open Discussion – All Sites

Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.



Condition Assessment Group Meeting

October 26, 2011 - Wednesday

8:30 AM to 4:00 PM

Great Basin Conference Room (1st Floor,
Left Side) Nevada Support Facility
North Las Vegas, NV

Day 3

Type of meeting: The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

Attendees: Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, HQ Technical Monitor. DOE/MA-50 - Office of Engineering and Construction Management (OECM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

Agenda

1.	House Keeping Business	Steve Patterson	8:30 AM
2.	How do you determine RPV's for OSF's?	Ken Rowe / Steve Patterson – Facilitators	Open Discussion – All Sites
3.	CAIS Ad Hoc Reports	Ken Rowe / Steve Patterson – Facilitators	Open Discussion – All Sites
4.	CAS Home Page – Redesigns needed for the Public site and CAIS	Ken Rowe	EES
BREAK			
5.	Develop CAS inspection training for DOE	Ken Rowe / Ruth Ann Smith	EES
LUNCH			
6.	Cool Roof/Sustainability/CAS Inspection integration ideas	Dennis Dupont	Legacy Management
7.	Using maintenance loaded repair costs from RS Means within CAIS	Ken Rowe – Facilitators	EES
BREAK			
8.	Training Needs/Mgmt. Briefings (CAIS Admin, Inspector & CostWorks)	Ken Rowe / Ruth Ann Smith	EES
9.	Review CA Group Charter . Follow-up question and answer period for the days topics	Steve Patterson	Open Discussion – All Sites
10.	Meeting close-out and final comments	Steve Patterson	All Sites

Additional Information:

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