



# Condition Assessment Group Meeting

October 23, 2012 - Tuesday  
 8:30 AM to 4:00 PM  
 Great Basin Conference Room (1<sup>st</sup> Floor,  
 Left Side) Nevada Support Facility  
 North Las Vegas, NV

**Day 1  
 Welcome!**

**Latest Revision Date:** October 09, 2012 Rev11

**Type of meeting:** The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

**Attendees:** Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, DOE/MA-65 - Office of Acquisition and Project Management (OAPM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

## Agenda

1. Check-in , receive meeting handouts	Steve Patterson – Facilitator	8:00 AM to 8:30 AM
2. Greeting and Logistics	Steve Patterson	8:30 AM
3. Attendee Introductions	Steve Patterson – Facilitator	All Sites
4. Sites provide status updates regarding their Condition Assessment Survey Programs, DM tracking methodology, new implementations, and future needs	Each Site allowed approximately 15 minutes	Site Contractor Reps and/or Site Office Reps to present
<b>BREAK</b>		
5. Sites provide status updates “Continued”	Each Site allowed approximately 15 minutes	Site Contractor Reps and/or Site Office Reps to present
6. Headquarters News Items	Phil Dalby	DOE/MA-65 (OAPM)
7. “Use of CAIS system level data in capital investment strategies”	Jeff Underwood	NNSA, DOE Headquarters
<b>LUNCH</b>		
8. Tying CAS data, DM data, RS Means CostWorks data to CAIS and FIMS – JGMS’s methodology	Don Sanchez	JGMS - Grand Junction, Colo
9. Extracting OSF data from CAIS in a format that allows it to be used as source documentation for FIMS	Steve Patterson	Pantex
<b>BREAK</b>		
10. CAIS/CostWorks project status & training needs (CAIS Admin, Inspector & CostWorks)	Ruth Ann Smith	Energy Enterprise Solutions LLC (EES)
11. Sandia CAS Program	Jack Mizner / Chris Evans	Sandia National Laboratories
12. Follow-up question and answer period for the day’s topics	Steve Patterson	Open Discussion – All Sites

## Additional Information:

Special notes: Cellular phones and pagers are to be turned off during the meeting in consideration of others.



# Condition Assessment Group Meeting

October 24, 2012 - Wednesday

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## Day 2

**Type of meeting:** The Condition Assessment group meetings are the primary forum to discuss continuous improvement processes regarding CAS inspections, CAIS programming and reporting enhancements needed by the site users, DOE CostWorks project estimating, sustainment models, and RPV models. The underlying condition assessment process and CAIS system, for those sites that use CAIS, is what ultimately feeds the DOE FIMS database and various required reporting to DOE (for example, Quarterly Maintenance IFI and TYSP).

**Attendees:** Site CAIS Database Administrators, CAS Managers, CAS Inspectors, Deferred Maintenance Program Managers, CAIS Support Contractors, DOE/MA-60 - Office of Acquisition and Project Management (OAPM), and NNSA/NA-52 – Office of Infrastructure and Facilities Management

## Agenda

1. House Keeping Business	Steve Patterson	8:30 AM
2. Streamlining your CAS\Facility assessment process	Steve Patterson – Facilitator	Pantex
3. Using custom CAIS Ad Hoc reports for your CAS inspection packages	Steve Patterson / Ken Rowe – Facilitators	Pantex , Chenega (LLC)
<b>BREAK</b>		
4. Understanding of the cost range and confidence level of the DM estimates produced by Condition Assessment Surveys.	Jeff Underwood (NNSA, HQ's) – Facilitator	Open Discussion – All Sites
5. Using the graded approach to CAS inspections	Steve Patterson – Facilitator	Open Discussion – All Sites
<b>LUNCH</b>		
6. Using the CAIS Standard Deficiencies as a CAS Best Practice	Ken Rowe – Facilitator	Chenega (LLC)
7. CAS inspection and DM reporting for leased properties	Steve Patterson – Facilitator	Open Discussion – All Sites
<b>BREAK</b>		
8. CAIS Enhancements demo & discussion	Ken Rowe	Chenega, LLC
9. Review CA Group Charter. Two-year requirement to nominate/elect group chairperson.	Steve Patterson	Open Discussion – All Sites
10. Meeting close-out and final comments	Steve Patterson	Pantex

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